CATHOLIC CEMETERIES – DEPOSITORY OF ASHES / EXHUMED HUMAN REMAINS IN FAMILY NICHE

(Applicable to the Holy Cross Catholic Cemetery in Chai Wan only)

(Allocated for an initial term of 20 years; extendable for every 10 years thereafter)

(A) **Applicant should note that (a) this is a Family Niche for multiple extendable terms; extension of use is subject to the payment of fees after the initial term of 20 years and for every 10 years thereafter; (b) space permissible, multiple co-burials may be applied for; (c) Family Niche can accommodate Ashes or Exhumed Human Remains at the same time.**

(B) The deceased **must** either be a Catholic or a Catechumen by the Catholic Rite with "Burial Permit in the Catholic Cemetery" issued by the related parish.

(C) **Applicants can apply for any non-allocated Family Niches in the designated batch until further notice. Please contact the Cemetery Office directly for the updated allocation status. In case of dispute, the Cemetery Office's decision in the allocation of all locations is final.**

(D) If more than one party applies for the same niche, priorities will be given according to the date of death of the deceased to be first interred in a niche in Catholic Cemeteries.

(E) **After allocation of niche for the deceased, re-allocation within the same cemetery is not allowed.**

(F) For further information and allocation status of family niches, please visit https://cemeteries.catholic.org.hk

(G) The following original documents **(copies not accepted)**, Ashes / Exhumed Human Remains and prescribed fees have to be provided at time of applying for a niche:

1) Ashes OR Exhumed Human Remains;
2) "Permit to Take Away Cremated Ashes" for Ashes OR the "Authorization to Exhume Remains" for Exhumed Human Remains, both issued by the Food and Environmental Hygiene Department;
3) "Burial Permit in the Catholic Cemetery";
4) HKID card of the applicant and the deceased;
5) Death Certificate of the deceased (if available);
6) Photo of the deceased; (physical photo in passport size or photo not larger than 4R, in high resolution if possible)
7) Inscription details for sealing slab; (Registered name, Christian name, date of birth and death; **standard inscription format provided by the cemetery office should be followed**)
8) **Fee for Family Niche: HK$52,790** (Cheque / Visa or Master Card)
   (Fee includes use of the Family Niche for 20 years, niche sealing slab, inscription engraved in black paint, B&W enamel photo, stainless steel frame with vase and niche interior lining.)
   After application, fees already paid for are non-refundable.

(An official receipt and a work implementation sheet will be issued upon payment. **The official receipt is the only valid document of proof and must be kept in good custody for all future reference and use.**)

Payment by cheque: ***The Bishop of the Roman Catholic Church in HK (Holy Cross Cemetery)***

Miscellaneous Fees:

[1] Sealing slab with inscription pasted with golden foil:	for each single person:	HK$500
[2] Coloured enamel photo:	for each single person:	HK$400
[3] Urn for ashes:		HK$600 (no inscription services provided)
[4] Box for exhumed human remains:		HK$1,200

(H) Approximate structural dimensions of the Family Niche are: 615 (W) x 300 (H) x 600mm (D)

(I) After application for the niche and before depository in the niche, all Ashes must be temporarily kept in the Cemetery Office while Exhumed Human Remains will be kept in the family niche allocated.

(J) Alternatives for depository of Ashes / Exhumed Human Remains in the Family Niche:

[1] The applicant may request to deposit the Ashes (if applicable) and seal the slab in his/her absence by the appointed contractor. OR

[2] The Cemetery Office would fix a date for the depository process (within 5-8 weeks upon approval of application) with the applicant should he/she choose to attend in person. On the appointed date, the applicant should present the work implementation sheet in the Cemetery Office to reclaim the Ashes (if applicable) and bring them to the niche for depository and sealing of slab by the appointed contractor.

(K) Family Niche has already included a stainless steel vase that complies with Government requirements. **No other decorative fittings can be installed.**

(L) Should there be adjustment of the above fees, applicant shall pay for the fees prevailing at the time of application.

Office Hours: 09:00-16:30 Monday – Saturday (closed on Sundays and Public Holidays)

2557 4213 Holy Cross Catholic Cemetery (Chai Wan)

2026/01